
WEDNESDAY, FEBRUARY 19, 2020

5:30pm - 7:30pm

1. Call to Order and Land Acknowledgement
2. Approval of Agenda
3. **Business Section**
 - (a) Approval of Regular Meeting Minutes of January 22, 2020
 - (b) Business Arising
 - (c) Correspondence:
 - (i) Letter from RCRG re: Richmond Christmas Fund Thank You Attached
 - (ii) Letter from Richmond Community Foundation re: 2019 Distributable Income Attached
4. **Education Session**
 - (a) 2020 Education Session List of Topics Attached
 - (b) Education Session: Customer Service Strategy (*Shaneena Rahman*) Attached
5. **Community**
 - (a) Councillor's Report Attached
 - (b) Friends of the Library Report
 - (c) Summary of Customer Comments Attached
6. **Board - Items for Decision/Discussion**
 - (a) 2019 General Operating Surplus Balance Attached
 - (b) Special Collection on Chinese Culture Attached

Notice of Motion THAT, the Richmond Public Library Board approves the transfer of \$15,000 from the Operating General Surplus to fund the next phase of the Special Collections Project.

 - (c) Branch Self-Checkout Replacement/RFID Migration Attached

Notice of Motion THAT, the Richmond Public Library Board approves the transfer of \$214,000 from the Operating General Surplus to fund the RFID Project.

 - (d) Five-year Donation Comparison Attached
 - (e) PSAB Related Party Transaction Declaration Letter Attached
 - (f) OLA Super Conference and OLBA Bootcamp Report (*C. Liu*) Attached
7. **Standing Items**
 - (a) Roundtable Discussion
 - (b) InterLINK Report
 - (c) BCLTA Report Attached
 - (d) Governance Committee
8. **Chief Librarian's Report**
9. **Operations**
Management Reports
 - (a) Community Engagement (*Anne Bechard*) Attached

Service Area Reports:

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| (b) Collections and Customer Service Delivery | Attached |
| (c) Community Development and Service Design | Attached |
| (d) Innovation and Learning Development | Attached |
| (e) Information Technology Operations | Attached |
| (f) Marketing and Public Relations | Attached |

10. Items for Information

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| (a) Draft 2019 Provincial Grant Report | On Table |
| (b) 2020 Board Calendar | Attached |
| (c) 2020 Board Advocacy Opportunities and Events | Attached |
| (d) 2020 Board Workplan | Attached |

11. Other Business

Next Meeting: Wednesday, March 25, 2020, 5:30pm

Adjourn:

Closed Meeting to Follow