

# RICHMOND PUBLIC LIBRARY BOARD

Wednesday, July 31, 2013

Regular Meeting 5:30 pm to 7:30 pm

Administration Boardroom

## A G E N D A

1. Call To Order
2. Approval of Agenda

### **EDUCATION SESSION:**

3. Outline of Educational Session Topics Attached
  - (a) South Asian Collection, Programming and Services Attached

### **BUSINESS SECTION:**

4. Approval of Meeting Minutes Attached
  - (a) Regular Meeting Minutes of June 26, 2013 Enclosed
  - (b) Closed Meeting Minutes of June 26, 2013
5. Business Arising Attached
  - (a) None
6. Correspondence Attached
  - (a) Letter dated June 20, 2013 from Richmond Community Foundation: re Donation Attached
  - (b) Letter dated July 11, 2013 to Richmond Community Foundation acknowledging donation Attached
  - (c) Letter dated June 24, 2013 to The Ben & Esther Dayson Charitable Foundation acknowledging donation Attached
  - (d) Letter dated July 22, 2013 to Dr. & Mrs. Kwok-Chu Lee Attached

### **COMMUNITY:**

7. Report from Councillor Barnes
8. Report from Friends of the Library (*Debby Newton*)

### **STAFF OPERATIONS:**

9. Program Reports Attached
  - (a) Summer Library Camp (Verbal Report)
  - (b) Welcome to Seuss Town program and flyer
10. Project Reports Attached
  - (a) Writer-in-Residence / Culture Days
11. Second Quarter Board Status Reports Attached
  - (a) Human Resources Status Report Attached
  - (b) Training & Development Status Report Attached
    - (i) Library Leadership Council (Verbal Report)

- (c) Statistics
  - (i) Gate Count Attached
  - (ii) Circulation Attached
  - (iii) Monthly Package for June Attached

- 12. Customer Comment Forms On Table
  - (a) Summary of comments Attached

**INTERLINK:**

- 13. InterLINK Report (*Mark Bostwick*)
  - (a) InterLINK Direct Patron Access Project Attached

**BRITISH COLUMBIA LIBRARY TRUSTEES ASSOCIATION:**

- 14. BCLTA Report (*Peter Kafka*)

**BOARD:**

- 15. Items For Decision and/or Discussion
  - (a) Long Range and Strategic Planning Update
    - i. Status Report #8 Attached
    - ii. July 8 Workshop Package Enclosed
    - iii. Public Consultation Outreach Visits Report Attached
    - iv. *Your Library Your Future* Comment Themes and Proposed Action Attached
    - v. Date of next meeting of Board with IBI Group – September 18
  - (b) Participation in Leadership Richmond – Youth Now
    - i. Organization Information Package 2013-2014 Attached
    - ii. Organization Application Form 2013-2014 Attached
  - (c) 2014 Draft Preliminary Budget Submission Attached
  
- 16. Items for Information
  - (a) Meeting with Mayor, July 2<sup>nd</sup>
  - (b) Minister of Education visiting on July 30<sup>th</sup>
  - (c) ALA Conference Reports On Table
  - (d) Electronic edition of *Feliciter* – posted on Board Blog when available.
  - (e) Board Calendar and Work Plan Attached

- 17. Other Business

- 18. Date of Next Meetings:
 

<b>Special Meeting with IBI Group</b>	<b>Regular Meeting</b>
<b>Wednesday, September 18</b>	<b>Wednesday, September 25</b>
<b>5:30 to 7:30 pm</b>	<b>5:30 to 7:30 pm</b>

- 19. Adjournment

Closed meeting to follow.