
WEDNESDAY, MARCH 31, 2021

5:30pm - 7:30pm

Via WebEx videoconference

Guests: Ms. C.J. James, Partner, Audit, KPMG
Ms. Aanu Adeleye, Senior Manager, Audit, KPMG

1. Call to Order and Land Acknowledgement

On behalf of the Musqueam people, we welcome you to the ancestral territory of the hənqəmihəm speaking peoples

2. Approval of Agenda**3. Business Section**

(a) Presentation of 2020 RPL Financial Statements

- i. Audit Findings Report (*KPMG*) Attached
- ii. Draft 2020 RPL Financial Statements (*KPMG*) Attached
- iii. Finance Committee Report (*R. Leung and C. Liu*) Verbal
- iv. Draft Report to City Council Finance Committee (*V. Lai*) Attached

*Notice
of
Motion*

THAT, the Richmond Public Library Board approve the Draft 2020 Financial Statements as presented, and that staff be directed to complete the report to City Council Finance Committee

(b) Approval of Regular Meeting Minutes of February 24, 2021 Attached

(c) Business Arising

(d) Correspondence

- i. Letter from Dave Frank, Chair, Richmond Community Foundation re: December 2020 Fund Statement Attached

4. Education Session

(a) 2021 Education Session List of Topics Attached

5. Community

- (a) Councillor's Report Attached
- (b) Friends of the Library Report
- (c) Summary of Customer Comments Attached

6. Board – Items for Decision/Discussion

- (a) Trustee Orientation (*S. Walters*) Attached
 - i. Trustee Orientation Checklist Attached
 - ii. Trustee Orientation Manual Table of Contents Attached
- (b) Strategic Planning Proposal (*S. Walters*) Attached
- (c) Strategic Goals Progress Report (*S. Walters*) Attached
- (d) Review of 2020 Operations (statistics and use) (*M. Ellis*) Attached
- (e) 2020 Surplus Balances Update (*V. Lai*) Attached

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| (f) Special Collection on Chinese Culture (<i>S. Rahman</i>) | Attached |
| i. Special Collections Phase Three Options (<i>S. Rahman</i>) | Attached |
| (g) Ukulele Lending Project (<i>A. Bechard</i>) | Attached |
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| 7. <u>Standing Items</u> | |
| (a) Roundtable Discussion | Verbal |
| (b) InterLINK Report | None |
| (c) BCLTA Report | None |
| (d) Governance Committee Report | Attached |
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| 8. <u>Chief Librarian's Report</u> | Verbal |
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| 9. <u>Operations</u> | |
| (a) Collections and Customer Service Delivery | Attached |
| (b) Community Development and Service Design | Attached |
| (c) Innovation and Learning Development | Attached |
| (d) Information Technology Operations | Attached |
| (e) Marketing and Public Relations | Attached |
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| 10. <u>Items for Information</u> | |
| Board Workshop (<i>J. Oye</i>) | Attached |
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| 11. <u>Other Business</u> | |

Next Meeting: Wednesday, April 28, 2020, 5:30pm

Adjourn