

RICHMOND PUBLIC LIBRARY BOARD

Wednesday, January 25, 2017

Regular Meeting 5:30 pm to 7:30 pm

Administration Boardroom

A G E N D A

1. Call To Order
2. Approval of Agenda

BUSINESS SECTION:

3. Approval of Meeting Minutes
(a) Regular Meeting Minutes of November 25, 2016 Attached
4. Election of 2017 Chair and Vice Chair Attached

EDUCATION SESSION:

5. (a) Outline of Past Education Session Topics Attached
(b) Discussion of Future Topics
6. Business Arising
None
7. Correspondence
(a) Letter dated November 4, 2016 from Richmond Community Foundation re: Kronier family donation Attached
(b) Letter dated December 6, 2016 to Richmond Community Foundation to acknowledge donation Attached
(c) Letter dated December 13, 2016 to Kronier & Sparrow Ltd. to acknowledge donation Attached
(d) Letter dated December 16, 2016 to N&Z Futures to acknowledge donation Attached
(e) Letter dated December 20, 2016 from Richmond Community Foundation re: 2016 Investment Income Available for Disbursement Attached
(f) Letter dated December 21, 2016 from City of Richmond re: appointment of Council Representative Attached

COMMUNITY:

8. Report from Councillor Au
9. Report from Friends of the Library (*Betsy Blair*)
(a) Letter dated November 29, 2016 re: 2016 Wish List Attached
10. Customer Comments
(a) Summary Attached
(b) Complimentary email dated January 15, 2017 from D. Bruchet Attached

BOARD:

- 11. Items For Decision and/or Discussion
 - (a) 2017 Budget Update
 - i. 2017 Operating Budget for Richmond Public Library Attached
 - ii. Excerpt of Council Minutes of December 12, 2016 Attached
 - (b) Richmond Major Facilities Projects Attached
 - (c) Appointment of 2017 Committees and Representatives Attached
 - (d) Draft Board Priorities 2017 Attached
 - (e) Freedom to Read Week
 - i. Freedom to Read Week Proclamation request Attached
 - Suggested Motion:
THAT Mayor Brodie be requested to proclaim February 19 – 25, 2017 “Freedom to Read Week” in the City of Richmond.
 - ii. Letter to Mayor Brodie Attached

INTERLINK:

- 12. InterLINK Meeting Report (*Robin Leung*)
 - (a) Board Meeting Summary November 29, 2016 Attached
 - (b) Provisional 2017 InterLINK Budget Attached

BRITISH COLUMBIA LIBRARY TRUSTEES ASSOCIATION:

- 13. BCLTA Report (*Susan Koch*)
 - (a) December 2016 Bulletin Attached

STAFF OPERATIONS:

- 14. Chief Librarian’s Report
 - (a) Launchpad Update
 - (b) Implementation of Increased Branch Hours
 - (c) 2016 Staff Survey Update

- 15. Staff Reports for Information
 - (a) English Adult Programming Update (*Lee Anne Smith*) Attached
 - (b) Children and Family Services Update (*Melanie Au*) Attached
 - (c) Patron-Initiated Interlibrary Loan Update (*Ping He*) Attached
 - (d) Marketing Update (*Stephanie Vokey*) Attached
 - (e) Multicultural and Chinese Community Services Update (*Wendy Jang*) Attached
 - (f) Digital Literacy Programming Update (*Anne Bechard*) Attached
 - (g) Collections, Circulation and Merchandising Update (*Shaneena Rahman*) Attached
 - (h) Information Technology Update (*Mark Ellis*) Attached

ITEMS FOR INFORMATION

- 16. Richmond Chinese Community Society Dinner Attached
- 17. Board Calendar and Work Plan Attached

OTHER BUSINESS

NEXT MEETINGS

Regular Meeting
Wednesday, February 22, 2017
5:30 to 7:30 pm

ADJOURNMENT