

RICHMOND PUBLIC LIBRARY BOARD

Wednesday, June 28, 2017

Regular Meeting 5:30 p.m. to 7:30 p.m.

Administration Boardroom

A G E N D A

1. Call to Order
2. Approval of Agenda

EDUCATION SESSION:

3. (a) Outline of Educational Session Topics Attached
- (b) Summer Reading Clubs and Metrics (*Melanie Au and Lee Anne Smith - not present*) Attached

BUSINESS SECTION:

4. Approval of Meeting Minutes
(a) Regular Meeting Minutes of May 31, 2017 Attached
5. Business Arising
None
6. Correspondence
(a) Letters dated May 16 from Ben & Esther Dayson Charitable Foundation and June 12, 2017 in response Attached
(b) Letters dated May 31, 2017 congratulating MLAs elected on May 9th Attached
(c) Letter dated June 16, 2017 to N&Z Futures Ltd. Attached
(d) Letter dated June 20, 2017 to IKEA Richmond Attached

COMMUNITY:

7. Report from Councillor Au
8. Report from Friends of the Library (*Betsy Blair*)
9. Summary of Customer Comment Forms Attached

BOARD:

10. Items For Decision and/or Discussion
(a) Value Proposition Statements Update Attached
(b) Municipal Facilities – Library Board Representation Attached

INTERLINK:

11. InterLINK Report (*Jordan Oye*)

BRITISH COLUMBIA LIBRARY TRUSTEES ASSOCIATION:

12. BCLTA Report (*Arseniy Shchedrinskiy*)
(a) Board Brief Attached
(b) Bulletin June Attached

STAFF OPERATIONS:

- 13. Chief Librarian's Report

- 14. Staff Reports
 - (a) Adult Programming Update – Summer (*Lee Anne Smith*) Attached
 - (b) Children and Family Programming Update (*Melanie Au*) Attached
 - (c) Circulation and Merchandising Update (*Serena Griffin*) Attached
 - (d) System-Wide Vacant Shift Coverage (*Shaneena Rahman*) Attached
 - (e) Community Services Update (*Anne Bechard*) Attached
 - (f) Digital Services Update (*Cindy Ho*) Attached
 - (g) Information Services Update (*Ping He*) Attached
 - (h) Information Technology Update (*Mark Ellis*) Attached
 - (i) Livestream Pilot Project (*Allen Chi*) Attached
 - (j) Kid's Place Programming Update (*Kate Adams*) Attached
 - (k) Marketing Update (*Stephanie Vokey*) Attached
 - (l) Social Media Activity – May (*Ray Lam*) Attached
 - (m) Multicultural and Chinese Community Services Update (*Wendy Jang*) Attached

ITEMS FOR INFORMATION:

- 15. Invitation to Summer Reading Club Kick-off July 8th Attached
- 16. Invitation to Young Entrepreneur Summer Program Finale – August 15th Attached
- 17. Board Calendar and Work Plan Attached

OTHER BUSINESS

None

NEXT MEETINGS

Regular Meeting
Wednesday, July 26, 2017
5:30 to 7:30 pm

Regular Meeting
Wednesday, September 27, 2017
5:30 to 7:30 pm

ADJOURNMENT

Brief closed meeting to follow.