

RICHMOND PUBLIC LIBRARY BOARD

Wednesday, October 30, 2013

Regular Meeting 5:30 pm to 7:30 pm

Administration Boardroom

A G E N D A

1. Call To Order

2. Approval of Agenda

EDUCATION SESSION:

3. Outline of Educational Session Topics Attached
(a) Information Technology Services Overview (*Mark Ellis*) Attached

BUSINESS SECTION:

4. Approval of Meeting Minutes Attached
(a) Regular Meeting Minutes of September 25, 2013

5. Business Arising
None

6. Correspondence
None

COMMUNITY:

7. Report from Councillor Barnes

8. Report from Friends of the Library (*Debby Newton*)

STAFF OPERATIONS:

9. Program Reports Attached
(a) Large Event Programming September 27 to November 30, 2013
(*Lee Anne Smith*)

(b) After School Drop In (*Melanie Au*) Attached

10. Project Reports Attached
(a) 2013 Dr. Lee Donation (*Shaneena Rahman*) Attached
(b) Pre Patron Purge Membership Retention (*Kat Lucas*) Attached

11. Third Quarter Reports Attached
(a) Financial Status Report Attached
(b) Statistics Attached

12. Customer Comment Forms On Table
(a) Summary of comments Attached

INTERLINK:

13. InterLINK Report (*Mark Bostwick*)
(a) Board Meeting Summary September 24, 2013 Attached

BRITISH COLUMBIA LIBRARY TRUSTEES ASSOCIATION:

14. BCLTA Report (*Peter Kafka*)
(a) Bulletin October 2013 Attached
(b) BCLTA Member Survey Attached

BOARD:

15. Items For Decision and/or Discussion
(a) Long Range and Strategic Planning Update
i. Status Report # 10 Attached
ii. Public Consultation Stakeholders Meeting Attached
(b) Respectful Workplace Policy Attached
(c) Meeting of Audit Committee and KPMG, October 10
i. Agenda Attached
ii. Audit Planning Letter Attached
(d) Staff recognition event (to be scheduled) Attached
(e) Call for nominations for 2014 Board Attached
(f) Board Self-Evaluation Survey Attached
16. Items for Information
(a) Civic Appreciation Reception, October 8
(b) 2014 Trustee Recruitment Update, October 23 and 24 Attached
(c) Richmond Chinese Community Society Fundraising Dinner/Dance, October 26
(d) Warrior Donation Tea, November 2 Enclosed
(e) 2012 Report to the Community Attached
(f) Celebrate with Books Attached
(g) Electronic edition of *Felicitier* – posted on Board Blog when available
(h) Board Calendar and Work Plan Attached
17. Other Business
18. Date of Next Meetings:
Regular Meeting
Wednesday, November 27
5:30 to 7:30 pm
19. Adjournment