

Wednesday, October 25, 2017
5:30 p.m. to 7:30 p.m.
Administration Boardroom

1. Call to Order
2. Approval of Agenda

EDUCATION SESSION:

3. (a) Educational Session List of Topics Attached
- (b) Lessons Learned from the Strategic and Long Range Plan 2014-18 Attached
(*Susan Walters*)

BUSINESS SECTION:

4. Approval of Meeting Minutes
(a) Regular Meeting Minutes of September 27, 2017 Attached
5. Business Arising
None
6. Correspondence
None

COMMUNITY:

7. Report from Councillor
8. Report from Friends of the Library (*Betsy Blair*)
(a) Wish List for 2018 Purchases Attached
(b) Friends of the Library Funds Status Report Attached
9. Summary of Customer Comments Attached

BOARD:

10. Items For Decision and/or Discussion
(a) 2018 Trustee Recruitment Attached
(b) Call for Nominations - 2018 Chair and Vice Chair Attached
(c) Draft 2017 Board Self-Evaluation Survey Attached
(d) Scheduling date for Chief Librarian Performance Review

INTERLINK:

11. InterLINK Report (*Jordan Oye*)

BRITISH COLUMBIA LIBRARY TRUSTEES ASSOCIATION:

12. BCLTA Report (*Arseniy Shchedrinskiy*)

STAFF OPERATIONS:

- 13. Chief Librarian's Report
 - (a) Second Floor Lounge Renovation Attached

- 14. Staff Reports with Brief Presentation
 - (a) Summer Reading Metrics and Analysis Attached

- 15. Staff Reports
 - (a) Adult Programming (*Lee Anne Smith*) Attached
 - (b) Circulation and Merchandising (*Serena Griffin*) Attached
 - (c) Community Services (*Anne Bechard*) Attached
 - (d) Digital Services (*Cindy Ho*) Attached
 - (e) Information Services (*Ping He*) Attached
 - (f) Information Technology (*Allen Chi and Mark Ellis*) Attached
 - (g) Kids' Place (*Kate Adams*) Attached
 - (h) Marketing (*Stephanie Vokey*) Attached
 - (i) Social Media Activity – Third Quarter (*Stephanie Vokey*) Attached
 - (j) Multicultural and Chinese Community Services (*Wendy Jang*) Attached
 - (k) Third Quarter Financial Status (*Bob McGall*) Attached
 - (l) 2016 Staff Appreciation Event (*Cathy Gettel*) Attached

ITEMS FOR INFORMATION:

- 16. Civic Appreciation Event Report

- 17. Invitations:
 - Distribution of RCCS Dinner tickets – October 28
 - Friends of the Library AGM – November 18
 - Writer-in-Residence Finale – November 25th 2 to 4 PM
 - Citizenship Ceremony – Thursday, November 30
 - Staff Christmas Party – Saturday, December 9 Attached
 - PLA Conference 2018 Attached
 - OLA Conference 2018 Attached
 - Celebrate with Books opportunity Attached

- 18. Board Calendar and Work Plan Attached

OTHER BUSINESS

None

NEXT MEETINGS

Regular Meeting
Wednesday, November 29, 2017
5:30 to 7:30 pm

Regular Meeting
Wednesday, January 31, 2018
5:30 to 7:30 pm

ADJOURNMENT