

# RICHMOND PUBLIC LIBRARY BOARD

Wednesday, January 29, 2014

Regular Meeting 5:30 pm to 7:30 pm

Administration Boardroom

## A G E N D A

1. Call To Order
2. Approval of Agenda
3. Election of 2014 Chair and Vice Chair Attached
4. Appointment of 2014 Committees and Representatives Attached
  - (a) 2013 Committees and Representatives

### EDUCATION SESSION:

5.
  - (a) Outline of Educational Session Topics Attached
  - (b) Information Technology Department Strategic Plan (*Mark Ellis*) Attached

### BUSINESS SECTION:

6. Approval of Meeting Minutes Attached
  - (a) Regular Meeting Minutes of November 27, 2013 Attached
  - (b) Special Meeting Minutes of December 12, 2013 Attached
  - (c) Closed Meeting Minutes of December 12, 2013 Enclosed
7. Business Arising None.
8. Correspondence Attached
  - (a) Letters dated December 3, 2013 to Mark Bostwick, Peter Kafka and Simon Tang reappointing them to two-year terms ending December 31, 2015. Attached
  - (b) Letters dated December 3, 2013 to Kash Chahal and Robin Leung appointing them to two-year terms ending December 31, 2015. Attached
  - (c) Letter dated December 11, 2013 to Linda Barnes appointing her to a one-year term as Council Representative Attached

### COMMUNITY:

9. Report from Councillor Barnes
10. Report from Friends of the Library (*Alison Cormac*) Attached
  - (a) Presentation of cheque for 2013 donation

### STAFF OPERATIONS:

11. Program Reports Attached
  - (a) Large Event Programming: January to February 2014 (*Lee Anne Smith*)
12. Project Reports Attached
  - (a) NewToBC Grant (*Lee Anne Smith*) Attached
  - (b) eVideo@yourlibrary (*Kat Lucas*) Attached

- 13. 4<sup>th</sup> Quarter 2013 Reports:
  - (a) Human Resources Report – January to December 2013 Attached
  - (b) Statistics Attached
- 14. Customer Comment Forms
  - (a) Summary of comments On Table
  - Attached

**INTERLINK:**

- 16. InterLINK Report (*Mark Bostwick*)
  - (a) Board Meeting Summary November 26, 2013 Attached

**BRITISH COLUMBIA LIBRARY TRUSTEES ASSOCIATION:**

- 17. BCLTA Report (*Peter Kafka*)
  - (a) BCLTA Bulletin January 2014 Attached

**BOARD:**

- 18. Items For Decision and/or Discussion
  - (a) Long Range and Strategic Planning Update
    - i. Status Report # 11 Attached
    - ii. Memo to City Senior Management Team Attached
  - (b) Freedom to Read Week
    - i. Request for Proclamation Attached
    - ii. Request for Board Participation Attached
  - (c) Richmond Chinese Community Society Dinner Attached
  - (d) Staff Recognition Event Attached
  - (e) Schedule of Upcoming Conferences Attached
  - (f) Confirming 2014 Board Dates
    - i. Board Meetings
    - ii. Special Meetings
    - iii. Board Photograph
  - (g) Steveston Library Option for Onni Development Attached
  - (h) Participation in Research Project on Library Board Governance Attached
- 19. Items for Information
  - (a) Dr. Lee Attached
  - (b) New Trustee Orientation
  - (c) 2014 Board List Enclosed
  - (d) Evaluation Summary 2013 Self-Evaluation Survey Attached
  - (e) Electronic edition of *Feliciter* – posted on Board Blog when available
  - (f) Board Calendar and Work Plan Attached
- 20. Other Business
- 21. Date of Next Meetings:
  - Special Meeting**
  - Wednesday, February 12, 2014**
  - 5:30 to 7:30 pm**
  
  - Regular Meeting**
  - Wednesday, February 26, 2014**
  - 5:30 to 7:30 pm**
- 22. Adjournment