

RICHMOND PUBLIC LIBRARY BOARD

Wednesday, July 30, 2014

Regular Meeting 5:30 pm to 7:30 pm

Administration Boardroom

A G E N D A

1. Call To Order

2. Approval of Agenda

EDUCATION SESSION:

3. Outline of Educational Session Topics Attached

BUSINESS SECTION:

4. Approval of Meeting Minutes
(a) Regular Meeting Minutes of June 25, 2014 Attached

5. Business Arising
None

6. Correspondence
None

COMMUNITY:

7. Report from Councillor Barnes

8. Report from Friends of the Library (*Alison Cormack*)

9. Customer Comment Forms On Table
(a) Summary of comments Attached

BOARD:

10. Items For Decision and/or Discussion
(a) Long Range and Strategic Planning Update
i. Status Report #19 Attached
ii. IBI Group's Final Report and completed documents On Table
iii. IBI Group's final invoice Attached

Suggested Motion:

MOVED: That payment of the invoice dated June 30, 2014 be approved.

iv. General Purposes meeting with Council update

- 10. (b) Marketing and Promotion
 - i. Development of Marketing and Promotion Strategy (*Susan Walters*) Attached
 - ii. Marketing and Promotion (*Ray Lam*) Attached
 - iii. The Launchpad (*Kelsey Bowman*) Attached
 - iv. 3D Printing and Innovator-in-Residence (*Candie Tanaka*) Attached
- (c) Leadership Richmond – Youth Now: Decision as to whether to participate Attached
- (d) Year-end Board Social

INTERLINK:

- 11. InterLINK Report (*Mark Bostwick*)

BRITISH COLUMBIA LIBRARY TRUSTEES ASSOCIATION:

- 12. BCLTA Report (*Peter Kafka*)

STAFF OPERATIONS:

- 13. Chief Librarian Verbal Report

- 14. Program Reports
 - (a) Summer Programming (*Melanie Au verbal report*)
 - (b) Large and Special Event Programming (*Lee Anne Smith*) Attached
 - (c) Author in Our Midst: Venus Tan (*Shelley Civkin*) Attached

- 15. Project Reports
 - (a) Update: Website Redevelopment (*Kat Lucas*) Attached
 - (b) eReader Lending Program (*Kat Lucas*) Attached

- 16. 2nd Quarter 2014 Reports
 - (a) Financial Report (*Cathy Gettel*) Attached
 - (b) Human Resources Activity Report (*Cathy Gettel*) Attached
 - (c) Statistics Report (*Kat Lucas*) Attached

- 17. Items for Information
 - (a) Kronier Family Recognition Tea Report
 - (b) Library Champion Celebration Attached
 - (c) Electronic edition of *Feliciter* – posted on Board Blog when available
 - (d) Board Calendar and Work Plan Attached

- 18. Other Business

- 19. Date of Next Meetings:

<p>Regular Meeting Wednesday, October 1, 2014 5:30 to 7:30 pm</p>	<p>Special Meeting Wednesday, October 15, 2014 5:30 to 7:30 pm</p>
<p>Regular Meeting Wednesday, October 29, 2014 5:30 to 7:30 pm</p>	<p>Regular Meeting Wednesday, November 26, 2014 5:30 to 7:30 pm</p>

- 20. Adjournment