

# RICHMOND PUBLIC LIBRARY BOARD

Wednesday, November 26, 2014

Regular Meeting 5:30 pm to 7:30 pm

Administration Boardroom

## A G E N D A

1. Call To Order
2. Approval of Agenda

### **EDUCATION SESSION:**

3. (a) Outline of Educational Session Topics Attached  
(b) Staff Survey Results (*Susan Walters, Cathy Gettel*) Attached  
(c) Comprehensive 2014 Staff Survey Results Enclosed

### **BUSINESS SECTION:**

4. Approval of Meeting Minutes Attached  
(a) Regular Meeting Minutes of October 29, 2014
5. Business Arising  
None
6. Correspondence Attached  
(a) Letter dated October 30, 2014 to Mayor Brodie to thank Mayor and Council for Civic Appreciation event Attached  
(b) Letters dated November 17 to elected officials Attached  
    i. Re-elected  
    ii. Newly Elected  
    iii. Outgoing  
(c) Letters regarding Library Board Appointments Attached  
    i. Re-appointed  
    ii. Appointed

### **COMMUNITY:**

7. Report from Councillor Barnes
8. Report from Friends of the Library (*Alison Cormack*) Attached  
(a) 2014 Wish List Attached  
(b) Account Update Attached  
(c) FOL Membership Form (forms will be available on table ) Attached
9. Customer Comment Forms On Table  
(a) Summary of comments Attached

**BOARD:**

- 10. Items For Decision and/or Discussion
  - (a) Long Range and Strategic Planning
    - i. Status Report #22 Attached
    - ii. Public version of Strategic and Long Range Plan 2014-18 Enclosure
  - (b) Expression of Interest for 2015 Board Nominations Attached
  - (c) 2014 Self-Evaluation Survey Report Attached
  - (d) Board Donation Opportunity Attached
  - (e) Discontinue Comment Forms On-Table?
  - (f) Audit Planning Letter Attached

**INTERLINK:**

- 11. (a) InterLINK Meeting Update (*Mark Bostwick*)

**BRITISH COLUMBIA LIBRARY TRUSTEES ASSOCIATION:**

- 12. (a) BCLTA Report (*Peter Kafka*)
- (b) November BCLTA Bulletin Attached

**STAFF OPERATIONS:**

- 13. Chief Librarian Verbal Report
  
- 14. Program Reports
  - (a) Large and Special Events Programming, November 2014 (*Lee Anne Smith*) Attached
  - (b) Innovator-in-Residence Report (*Lee Anne Smith*) Attached
  - (c) Settlement Stories Report (*Lee Anne Smith*) Attached
  
- 15. Project Reports
  - (a) Internet Bandwidth Upgrade (*Mark Ellis*) Attached
  - (b) ILS Migration Opportunity (*Mark Ellis, Greg Buss*) Attached

**ITEMS FOR INFORMATION**

- 16. Meeting with Steveston Community Society Report
- 17. November 24 event with Ms. Micheal Vonn Report
- 18. December 5 Social
- 19. The Royal Society of Canada Expert Panel Report on The Future Now: Canada's Libraries, Archives and Public Memory
  - (a) Official Press Release Attached
  - (b) Extracts from the Report on Public Libraries Section Enclosed
- 20. Electronic edition of *Feliciter* – posted on Board Blog
- 21. Board Calendar and Work Plan Attached

**OTHER BUSINESS**

**NEXT MEETINGS**

**Regular Meeting  
Wednesday, January 28, 2015  
5:30 to 7:30 pm**

**ADJOURNMENT**