

## RICHMOND PUBLIC LIBRARY BOARD

Wednesday, April 1, 2015

Regular Meeting 5:30 p.m. to 7:30 p.m.

Administration Boardroom

### A G E N D A

1. Call To Order
2. Approval of Agenda

#### **EDUCATION SESSION:**

3. (a) Outline of Educational Session Topics Attached  
(b) Collection Development (*Susan Walters*) and Collection Management (*Shaneena Rahman*). These sessions will provide background information to 10(b) Response to Council Referral on Revenue and Expenditure

#### **BUSINESS SECTION:**

4. Approval of Meeting Minutes  
(a) Regular Meeting Minutes of February 25, 2015 Attached  
(b) Closed Meeting Minutes of February 25, 2015 Enclosed
5. Business Arising  
(a) 2015 Appointments Attached  
(b) Proposed Board Alumni Group Update
6. Correspondence  
(a) Letter dated February 19, 2015 from Richmond Community Foundation re: Fund Statement Attached  
(b) Letter dated February 19, 2015 from Richmond Community Foundation re: Friends of the Library donation to Endowment Fund Attached

#### **COMMUNITY:**

7. Report from Alternate Council Liaison Loo in the absence of Councillor Au
8. Report from Friends of the Library (*Alison Cormack*)
9. Summary of Customer Comment Forms Attached

#### **BOARD:**

10. Items For Decision and/or Discussion  
(a) 2015 Conference  
i. List of conferences with Expressions of Interest Attached  
ii. Conference policy Attached  
(b) Response to Council Referral on Revenue and Expenses  
i. Report Attached  
ii. Recommendation Worksheet (will be provided On Table as well) Attached  
(c) City Staff Report: Richmond Public Library Steveston Branch Short Term Options On Table

**INTERLINK:**

11. InterLINK Report (*Mark Bostwick*)  
(a) February 24, 2015 Board Meeting Summary Attached

**BRITISH COLUMBIA LIBRARY TRUSTEES ASSOCIATION:**

12. BCLTA Report (*Peter Kafka*)  
(a) Message from Paul Tutsch Attached

**STAFF OPERATIONS:**

13. Chief Librarian Verbal Report
14. Program Reports  
(a) Large and Special Event Programming (*Lee Anne Smith*) Attached  
(b) 2014 Library Tours (*Lee Anne Smith*) Attached  
(c) ESL Book Club (*Shelley Civkin*) Attached  
(d) Freedom to Read Event (*Shelley Civkin*) Attached
15. Project Reports  
(a) Sierra Migration (*Mark Ellis*) Attached  
(b) 2015 City Capital Projects (*Lee Anne Smith*) Attached
16. Activity Report to the Richmond Chinese School Foundation (*Wendy Jang*) Attached
17. 2014 Provincial Library Grants Report to Libraries and Literacy (*Shelley Civkin*) Attached

**ITEMS FOR INFORMATION:**

18. Richmond Chinese Community Society Dinner Report
19. Library Champions Celebration Report Attached
20. Staff Appreciation Event Report
21. Kronier Tea Reminder – April 1, 4:00 pm Enclosure
22. Fund Development Workshop Reminder – April 15
23. Board Photo Reminder – April 15 Attached
24. Electronic edition of *Feliciter* – posted on Board Blog when available
25. Board Calendar and Work Plan Attached

**OTHER BUSINESS**

**NEXT MEETING**

**Wednesday, April 15, 2015**  
**Light meal 5:00**  
**Fund Development Meeting 5:30 to 7:00 pm**  
**Board Group Photo 7:00 pm**  
**Individual photos to follow**

**Regular Meeting**  
**Wednesday, April 29, 2015**  
**5:30 to 7:30 pm**

**ADJOURNMENT**