

# RICHMOND PUBLIC LIBRARY BOARD

Wednesday, October 28, 2015

Regular Meeting 5:30 p.m. to 7:30 p.m.

Administration Boardroom

## A G E N D A

1. Call To Order

2. Approval of Agenda

### **EDUCATION SESSION:**

3. (a) Outline of Educational Session Topics Attached  
(b) Community Programming and Outreach Development (*Lee Anne Smith*)  
(i) Community Programming Development Attached  
(ii) Outreach Development Attached

### **BUSINESS SECTION:**

4. Approval of Meeting Minutes  
(a) Regular Meeting Minutes of September 30, 2015 Attached
5. Business Arising  
None.
6. Correspondence  
None.

### **COMMUNITY:**

7. Report from Councillor Au
8. Report from Friends of the Library (*Betsy Blair*)  
(a) Letter dated September 25, 2015 from City of Richmond Attached
9. Summary of Customer Comment Forms Attached

### **BOARD:**

10. Items For Decision and/or Discussion  
(a) Report to City Finance Committee on 2016 Budget Attached  
(b) Meeting of Audit Committee and KPMG (to be scheduled)  
(c) 2016 Trustee Recruitment Update and Review of Process Attached  
(d) Call for Nominations for 2016 Board  
(e) Draft Board Self-Evaluation Survey Attached  
(f) Report on 2015 Additional Levels Expenditures and Impact Attached  
(g) Dayson Reception Attached

### **INTERLINK:**

11. InterLINK Report (*Mark Bostwick*)  
(a) InterLINK Annual Report 2014 Enclosed

**BRITISH COLUMBIA LIBRARY TRUSTEES ASSOCIATION:**

12. BCLTA Report (*Susan Koch*)  
(a) October 2015 Bulletin Attached

**STAFF OPERATIONS:**

13. Chief Librarian Verbal Report
14. Update on City Facilities Strategic Plan (*Susan Walters*)
15. Program Reports  
(a) Large and Special Event Programming (*Lee Anne Smith*) Attached  
(b) Love, Lust and Relationships (*Shelley Civkin*) Attached  
(c) Giant Menorah Lighting for Hanukkah (*Shelley Civkin*) Attached
16. Project Reports  
(a) City Computer Donation (Mark Ellis) Attached  
(b) Sierra Migration Status Report (*Mark Ellis*) Attached  
(c) Communication Plan Update (*Stephanie Vokey*) Attached  
(d) Behind the Scenes (*Stephanie Vokey*) Attached
17. Third Quarter Reports  
(a) 2105 Third Quarter Financial Status Report (*Bob McGall*) Attached  
(b) 2015 Third Quarter Statistics (*Bob McGall*) Attached

**ITEMS FOR INFORMATION:**

18. Richmond Chinese Community Society Fundraising Dinner – October 31<sup>st</sup>
19. Board Social – December 1<sup>st</sup>
20. Celebrate with Books Donation Opportunity Attached
21. Update on *Feliciter* Attached
22. Board Calendar and Work Plan Attached

**OTHER BUSINESS**

**NEXT MEETINGS**

Regular Meeting  
Wednesday, November 25, 2015  
5:30 to 7:30 pm

**ADJOURNMENT**