

## RICHMOND PUBLIC LIBRARY BOARD

Wednesday, September 28, 2016

Regular Meeting 5:30 p.m. to 7:30 p.m.

Administration Boardroom

### A G E N D A

Guests from Metro Vancouver, Labour Relation Services:

- Jacquie Griffiths, Director
- Bill Duvall, Negotiator

1. Call To Order
2. Approval of Agenda
3. Presentation by Metro Vancouver – Brief overview of Labour Relations Services provided to the Library by Metro Vancouver
4. Move to Closed Session #1
5. Return to Regular Meeting

#### **EDUCATION SESSION:**

6. (a) Outline of Educational Session Topics Attached
- (b) Refocussed Website Plan (*Mark Ellis*) Attached
- (c) Refocussed Website Plan Charter (*Mark Ellis*) Attached

#### **BUSINESS SECTION:**

7. Approval of Meeting Minutes  
(a) Regular Meeting Minutes of July 27, 2016 Attached
8. Business Arising  
None
9. Correspondence  
(a) Letters Regarding Friday Night Closure at Cambie  
  - i. Letter dated August 5, 2016 to the Editor, *Richmond News* from the Lee Family Attached
  - ii. Response from Simon Tang to Lee Family dated August 5, 2016 Attached
  - iii. Response from Susan Walters to Lee Family dated August 11, 2016 Attached
  - iv. Comment form from child Attached
  - v. Comment form from child Attached  
(b) Letter dated August 28, 2016 from A. Haycock Attached

#### **COMMUNITY:**

10. Report from Councillor Au
11. Report from Friends of the Library (*Betsy Blair*)
12. Summary of Customer Comment Forms Attached

**BOARD:**

13. Items For Decision and/or Discussion
- (a) Board Policy Review Complete Attached
  - (b) 2017 Operating Budget Submission Attached  
**Suggested Motion: That the 2017 Operating Budget be approved as presented for submission to the City of Richmond.**
  - (c) Confirmation of Special Meeting October 12 to review information in preparation of Council Referral Report
  - (d) 2017 Library Board Appointments
    - i. Schedule of Dates Attached
    - ii. Current Board Membership List Attached
    - iii. Trustee Recruitment Policy Attached
    - iv. Trustee Competencies (Review and Confirm) Attached
    - v. Establishment of Recruitment Committee and Interview Dates Attached
    - vi. 2017 Recruitment Package Attached

**INTERLINK:**

14. InterLINK Report (*Robin Leung*)

**BRITISH COLUMBIA LIBRARY TRUSTEES ASSOCIATION:**

15. BCLTA Report (*Susan Koch*)
- (a) September Bulletin Attached

**STAFF OPERATIONS:**

16. Deputy Chief Librarian Report
- (a) Priorities for Council Referral Attached
17. Program Reports
- (a) Adult Programs in English and Outreach (*Lee Anne Smith*) Attached
  - (b) 2016 Children and Teens Summer Programming (*Melanie Au*) Attached
  - (c) RPL is 40! (*Lee Anne Smith*) Attached
18. Project Reports
- (a) Collection Changes Relating to Launchpad Renovations (*Shaneena Rahman*) Attached

**ITEMS FOR INFORMATION:**

19. Library Champions Celebration – Friday, September 16
20. Staff Recognition event – Thursday, September 22 Attached
21. Civic Appreciation – October 4th Attached
22. Board Calendar and Work Plan Attached

**OTHER BUSINESS**

23. Richmond Cares Richmond Gives article. Attached

**ADJOURNMENT**

**NEXT MEETING**

**Special Meeting**  
**Wednesday, October 12**  
**5:30 to 7:30 pm**

**Regular Meeting**  
**Wednesday, October 26**  
**5:30 to 7:30 pm**

Closed Session #2 to follow.