

RICHMOND PUBLIC LIBRARY BOARD

Wednesday, February 23, 2011

Regular Meeting 5:30 pm to 7:30 pm

Administration Boardroom

A G E N D A

BUSINESS SECTION:

1. Call To Order
2. Approval of Agenda
3. Approval of Meeting Minutes
 - (a) Regular Meeting Minutes of January 26, 2011 Attached
 - (b) Closed Meeting Minutes of January 26, 2011 Enclosed
4. Business Arising
 - (a) Outstanding Items to be Brought Forward at a Later Date Attached
5. Correspondence

EDUCATION SESSION:

6. Freedom to Read Week Presentation by Dace Starr Enclosed
7. Education Sessions - Examples of Possible Topics Attached

STAFF OPERATIONS:

8. Chinese New Year Celebration Report On Table
9. John Furlong Book Signing and Talk Report Attached
10. Chief Librarian's Report

COMMUNITY:

11. Report from Councillor Barnes
12. Friends of the Library Report
- InterLINK Report
13. (a) Letter dated February 1, 2011 re: Proposed 2011 Budget Attached
14. British Columbia Library Trustees Association Report
15. Customer Comment Forms
 - (a) Summary of comments On Table
Attached

BOARD:

16. Items For Decision

- (a) Special Meeting on Structure, Process and Content of Meetings – Notes and Conclusions Attached

Suggested Motion:

MOVED: That the structure, process and content changes requested by the Board at its meeting of February 8, 2011 be implemented as soon as feasible.

- (b) Recommended Adjustments to Open Hours for Statutory Holidays in 2011/2012 Attached

Suggested Motion:

MOVED: That the Board approve amending library open hours as presented.

- (c) Conference Attendance and Travel
i. Policy Attached
ii. 2011 Conferences Attached

Suggested Motion:

MOVED: That the Board approve sending qualified Trustees expressing interest to conferences of their choice.

17. Items For Discussion

- (a) Dates for Board Photo
(b) Dates for Board Social Event
(c) Fund Development Status Attached
i. Donation Letter Attached
ii. Possible Corporate Donors List Attached
(d) Policy Development Status Attached
i. Administrative Practices Attached
(e) Strategic Planning Status Attached
i. Strategic Planning Next Steps Attached
ii. OCP submission Attached
iii. Strategic Planning Steering Committee Notes from June 9, 2010 Attached
iv. Strategic Planning Process – Staff Suggestions Attached

18. Items For Information

- (a) Staff appreciation event Feb 24th
(b) Confirmation of attendance at RCCS dinner March 3rd “Year of the Rabbit” Attached
(c) Arlene Yoshikawa’s nomination for Super Trustee Attached
(d) Calendar and Work Plan Attached

19. Other Business

20. Date of Next Meeting: March 30, 2011 **5:30 pm to 7:30 pm**

21. Adjournment