

RICHMOND PUBLIC LIBRARY BOARD

Wednesday, January 25, 2012

Regular Meeting 5:30 pm to 7:30 pm

Administration Boardroom

A G E N D A

BUSINESS SECTION:

1. Call To Order
2. Approval of Agenda
3. Approval of Meeting Minutes
(a) Regular Meeting Minutes of November 30, 2011 Attached
4. Business Arising
5. Correspondence
(a) Letters dated December 1, 2011 from City of Richmond to M. Bostwick, D. Cuenca, P. Kafka, S. Khangura and S. Tang re: appointment to Library Board for 2 year terms Attached
(b) Letter dated December 6, 2011 from School District No. 38 (Richmond) re Appointment of D. Sargent as Chair and G. Tsang as Vice Chair of Board of Education Attached
(c) Letter dated December 7, 2011 from City of Richmond re: Appointment of L. Barnes as Council Liaison and D. Dang as Alternate Attached
(d) Letters dated December 9, 2011 to Mayor, Councillors and outgoing Councillors Attached

EDUCATION SESSION:

6. (a) Outline of Educational Session Topics Attached
Demonstration of Board Blog (*Virginia*)

STAFF OPERATIONS:

7. Writer in Residence Program (*Shelley*) Attached
8. 2012 Hours of Operation (*Susan*) Attached
9. Chinese New Year Celebrations (*Wendy*) Attached
10. Human Resources Activity Report – January to December 2011 Attached
11. Chief Librarian's Verbal Report

COMMUNITY:

12. Report from Councillor Barnes
13. Friends of the Library Report (*Debbie Newton*)
(a) Letter dated December 20, 2011 re: Donation Attached

- 14. InterLINK Report (*Mark Bostwick*)
- 15. British Columbia Library Trustees Association Report (*Peter Kafka*)
- 16. Customer Comment Forms On Table
 (a) Summary of comments Attached

BOARD:

- 17. Items For Decision and/or Discussion
 - (a) Election of Chair and Vice Chair
 - i. The 2011 Chair will pass the gavel to Chief Librarian, who will indicate that Pat Watson has accepted nomination for the 2012 Chair position. The Chief Librarian will ask if there are any other nominations. Vote if required, or acclaim nominee.
 - ii. Chief Librarian passes Chair to the 2012 Chair.
 - iii. The 2012 Chair will indicate that Peter Kafka has accepted nomination for the 2012 Vice Chair position. The 2012 Chair will ask if there are any other nominations. Vote if required, or acclaim nominee.
 - (b) Strategic Plan Implementation Report Attached
 - i. Special Meeting December 14, 2011 Attached
 - ii. Strategic Plan Priorities January to June 2012 Attached
 - iii. Possible joint meeting with Surrey Public Library Board to discuss strategic issues
 - (c) Fund Development Status Report Attached
 - i. Letter dated November 25, 2011 re: Richmond Community Foundation Disbursable Investment Income Attached
 - (d) Policy Development Status Report Attached
 - (e) 2011 Self Evaluation Survey Report (Deferred from November) Attached
 - (f) RCCS Community Dinner to celebrate the “Year of the Dragon” on Wednesday, February 8, 2012 Attached
 - (g) Freedom to Read Week 2012 Attached
- 18. Items For Information
 - (a) Meeting with L. Barnes, P. Watson and G. Buss re: Council Goals
 - (b) Library Board Audit Committee meeting with Andrew Nazareth, General Manager, Finance
 - (c) Meetings with new City Councillors for library orientation
 - (d) 2012 Conferences Attached
 - i. Excerpt of Board policy re: conferences Attached
 - (e) BCLA/BCLTA Board and Staff participation Attached
 - (f) Current edition of *Felicitier* On Table
 - (g) Calendar and Work Plan Attached
- 19. Other Business
- 20. Date of Next Meeting:
February 29, 2012
5:30 to 7:30 pm
- 21. Adjournment