

RICHMOND PUBLIC LIBRARY BOARD

Wednesday, June 24, 2009

Present: Lyn Greenhill, Chair
Arlene Yoshikawa, Vice Chair
Linda Barnes, Councillor (arrived 8:05)
Albert Beh
Mark Bostwick
Dulce Cuenca
Peter Kafka
Leslie Wilson

Greg Buss, Chief Librarian and Secretary to the Board

Regrets: Pat Watson

Guests: J. J. Hill, Michele and Mike LaPorte and Linda Hilts presented a cheque for \$8,500, which represent proceeds from the 2009 E-Venti Marathon. The Board expressed gratitude to the organizing team for their hard work on behalf of the library and dedication to the community over the last 4 years. The E-Venti Marathon and Starbucks *Make Your Mark* Volunteer program have donated \$33,000 to Richmond Public Library since 2006, purchasing 3,719 items to support children's literacy in Richmond. This contribution enables Richmond children and teens to enjoy more books, improve their reading and benefit from the advantages of good literacy skills.

BUSINESS SECTION

1. **Call to Order**

The meeting was called to order at 7:05 pm.

2. **Approval of Agenda**

MOVED: That the agenda be approved with the additions of item 10(b) and 13(d) on table.

BOSTWICK/BEH.....CARRIED

3. **Approval of Minutes of May 27, 2009**

MOVED: That the minutes of the Regular Board Meeting of May 27, 2009 be approved as corrected and presented on table.

WILSON/KAFKA.....CARRIED

4. **Business Arising**

None.

5. Correspondence

None.

COMMUNITY

6. Presentation by Michael Burris, Executive Director of InterLINK

Mr. Burris spoke in detail about the history of InterLINK, the current strategic planning process and budget.

Richmond is currently a net lender library. The Board discussed net lending versus net borrowing, and the benefits of each status. Greg explained that 15% of our circulation is non-resident. Greg will provide further details of RPL's history as both borrower and lender at the July meeting.

The Board discussed the day of advocacy plan and Mr. Burris explained that it is now a summer campaign.

8. Friends of the Library

Laria McKee reported that donations may be down but the quality has been very good. Friends will provide kids books and books in other languages at the Canada Day celebration.

9. InterLINK Report

(a) A summary of the May 26, 2009 InterLINK Board meeting was included for information.

Leslie Wilson reported that the InterLINK strategic plan should be available for the July meeting.

10. British Columbia Library Trustees Association Report

(a) Provincial Advocacy Effort

(i) A press release dated July 20, 2009 outlining the new provincial government Cabinet was provided for information. Of note to the library was the appointment of Margaret MacDiarmid as the Minister of Education and Minister Responsible for Early Learning and Literacy.

(ii) An email dated June 11, 2009 updating the provincial reception plans was included for information.

(iii) An undated letter to Premier Campbell requesting a meeting with the Premier and Minister MacDiarmid was included for information.

(b) The BCLTA Weekly Bulletin dated June 19, 2009 was provided on table for information.

11. Customer Comment Forms

Lyn noted that the customer comment forms were on the table for review.

(a) Summary of Comments

The summary of comments is included in the Board package for information.

(Councillor Barnes arrived at 8:05)

7. Report from Councillor Barnes

Councillor Barnes reported that Council has not received results of the recent Hamilton Feasibility Study yet, and that \$100,000 toward the automated self checkout system is back on the list for consideration in allocation of Surplus funds. The Board thanked Linda for her support.

BOARD

12. Hamilton Community

Dulce Cuenca noted that she attended the public information session.

13. Activities

(a) A poster promoting the June 27th Celebrate Canada event was included for information. Lyn indicated she would attend the opening ceremony.

(b) Leadership Richmond Youth Now

(i) The Board discussed their level of participation with the volunteers, and the value of the volunteer program. A relevant project was the stumbling block this year, and time invested by Board members at the conference sessions was noted. Previous mentors indicated that they would not be available to mentor the 2009/10 volunteer. Lyn will explore options for project work and attending conferences with the project organizer and bring a recommendation to the July meeting.

(ii) The 2009-10 application form was included for information.

(c) The calendar and work plan were included for information. The Board discussed the Fund Development committee terms of reference. The committee will review the annual report from the Richmond Community Foundation at its next meeting. Greg will bring the notes of the December 2008 planning session to the next Board meeting.

(d) Lyn Greenhill presented her CLA conference report, which was included on table.

14. Governance

(a) 2008 City Surplus Appropriation was discussed.

- (b) Draft letters to Richmond MLAs were included for information. The Board discussed arranging a meeting with the MLAs to congratulate them on their election and discuss the library's importance to our community. A thank you tea for Linda Reid will be arranged as well, possibly at a different time, to thank her for her efforts on the library's behalf while she was Minister for Early Childhood Development.

STAFF OPERATIONS

15. Monthly Statistics

Monthly statistics were included for information. Greg referred to the InterLINK statistics on page 8 that show the progression from borrower to lender. The Board discussed counting methodologies and requested that Mark Ellis explain the difference between Google Analytics and other counting methodologies at a future meeting.

16. O-Zone Celebration Update

Greg reported that a preliminary report will be presented at the July meeting.

(Arlene Yoshikawa left the meeting at 9:15 pm)

17. Food for Fines Project

A copy of the poster was included for information. Susan Walters reported that 4,000+ food items were donated to the Food Bank, \$6,200 in fines were waived, 18 "lost" books were returned and several customers were welcomed back to active use of the library. The project successfully met its goals and will likely be repeated in the future.

18. Summer Reading Club 2009

- (a) The "Follow the Reader!" announcement was included for information.
(b) An invitation to Board members to attend the kick-off event on July 4th was included for information.
(c) 2009 Summer Reading Club materials were enclosed for information.

Virginia McCreedy reported that over 650 kids had registered on this, the first day of Summer Reading Club. The library will also be in Richmond Centre, Aberdeen and Lansdowne Malls to promote SRC and as in the past, the *Richmond News* will publish kids' book reviews.

19. Steveston Salmon Festival

A memo from Susan Walters, Head of Steveston Branch dated June 3, 2009 was included for information. Steveston branch will not be open on this statutory holiday.

20. Backup and Virus Incidents

A memo from Mark Ellis, Manager of Information Technology dated June 17, 2009 was included for information. Greg explained that the library's virus software has been updated and improved. A consultant was brought in to assess our system for risks. The threat is under control, but requires constant vigilance.

21. Other Business

Lyn drew attention to thank you notes to staff presented in the information package, and congratulated Virginia McCreedy, Susan Redmond and Cindy Kloos for their efforts.

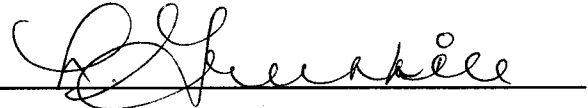
22. Date of Next meeting

The next meeting is **Wednesday, July 29, 2009 at 7:00 pm**, and will be followed by a closed meeting.

Adjournment

There being no further business, the Chair declared the meeting adjourned at 9:30 p.m.

CHAIR



CHIEF LIBRARIAN

