

## RICHMOND PUBLIC LIBRARY BOARD

Wednesday, May 26, 2010

Regular Meeting 7:00 pm to 9:30 pm

Administration Boardroom

### A G E N D A

Ms. Becky Hui, Senior Manager from KPMG, Jerry Chong, Director, Finance and Hari Suvarna, Manager Budget & Accounting from the City of Richmond will be in attendance to review the 2009 Financial Statements with the Board and answer questions.

	Time	For Information	For Discussion	For Decision
<b><u>BUSINESS SECTION:</u></b>				
1. Call To Order	7:00			
2. Approval of Agenda				X
3. Approval of Minutes				
(a) Regular Meeting Minutes of April 28, 2010      (Attached)				X
Discussion of item 12(e)				
4. Business Arising				
(a) Outstanding Items to be Brought Forward at a Later Date      (Attached)		X		
(b) Appointment period for Board Trustees      (Attached)		X		
5. Correspondence				
(a) Letter to MPs re: Library Book Rate      (Attached)		X		X
<b><u>COMMUNITY:</u></b>				
6. Report from Councillor Barnes		X		
7. Friends of the Library Report		X		
8. InterLINK Report		X		
9. British Columbia Library Trustees Association Report				
(a) Draft speaking notes for meeting with James Gorman, Deputy Minister of Education      (Attached)		X		
10. Customer Comment Forms      (On Table)		X		
(a) Summary of comments      (Attached)		X		
<b><u>BOARD:</u></b>				
11. Activities	8:00			
(a) World Chinese Award Congratulatory announcement for Mr. Lee      (Enclosed)		X		
(b) New Trustee Orientation Update		X		
(c) City of Richmond 10 Year Social Planning Strategy Survey      (Attached)		X		
i. Survey Participation      (Attached)		X		
(d) Leadership Richmond - Youth Now			X	
(e) Calendar and Work Plan      (Attached)		X		

		Time	For Information	For Discussion	For Decision
12. Governance					
(a) 2010 Board Manual	(On Table)		X		
(b) Fund Development					
i. Letter dated May 7, 2010 from Richmond Chinese School Foundation re: Donation	(Attached)		X		
ii. Letter dated May 13, 2010 to Richmond Chinese School Foundation	(Attached)		X		
(c) Policy Development				X	
(d) Strategic Planning					
i. Status Report on Building on Success	(Attached)		X		
ii. Steering Committee on Strategic Planning				X	
(e) Financial Statements					
i. Introductory Notes	(Attached)		X		
ii. 2008 Financial Statements	(Attached)		X		
iii. 2009 Financial Statements					
1) Oversight Letter	(Attached)				X
2) Independence Letter	(Attached)				X
3) Financial Statements	(Attached)				X
(f) Additional Level Request for 2009 City Surplus	(Attached)		X		
<b><u>STAFF OPERATIONS:</u></b>					
13. Monthly Statistics	(Attached)		X		
14. Filipiniana Collection Launch Postponed			X		
15. Canada Day Celebration	(Attached)		X		
16. Articles on eBooks	(Enclosed)		X		
<b>17. Other Business</b>					
18. Date of Next Meeting					
June 30, 2010					
19. Adjournment		9:30			