

RICHMOND PUBLIC LIBRARY BOARD

Wednesday, May 29, 2013

Regular Meeting 5:30 pm to 7:30 pm

Administration Boardroom

A G E N D A

Guests: Helen Davidson, Implementation Manager, Richmond Children First
Eddie Hung, Manager, Enterprise Application Development, City of Richmond IT
Department

BUSINESS SECTION:

1. Call To Order
2. Approval of Agenda
3. Approval of Meeting Minutes
(a) Special Meeting Minutes of April 24, 2013 Attached
4. Business Arising
None
5. Correspondence
(a) Letter dated April 12, 2013 from Richmond Community Foundation re: Kronier and Sparrow Ltd. Donation Attached
(b) Letter dated May 6, 2013 to Richmond Community Foundation to acknowledge donation Attached
(c) Letter dated May 6, 2013 to Kronier & Sparrow Ltd. to acknowledge donation Attached

EDUCATION SESSION:

6. Outline of Educational Session Topics Attached
(a) Richmond Children's Charter Presentation
Helen Davidson from Richmond Children First
 - (i) Letter to Mayor and Council Attached
 - (ii) Richmond Children's Charter Attached

RECOMMENDED MOTION

That the Richmond Public Library Board endorse the Richmond Children's Charter.

COMMUNITY:

7. Report from Councillor Barnes
8. Report from Friends of the Library (*Debby Newton*)

STAFF OPERATIONS:

9. Program Reports
(a) 2012 Report of Activities to Richmond Chinese School Foundation Attached
(b) Library Summer Camp Attached
(c) The Joy of Reading: Chinese Literature Appreciation Attached

- 10. Project Reports
 - (a) Wireless Network Upgrade
 - (i) Project Report Attached
 - (ii) WIFI Service Activation in City Facilities and Richmond Public Library Attached
 - (b) Volunteer Richmond Training Attached
- 11. British Columbia Library Conference Report Attached
- 12. Work Plan for 2013 Attached
- 13. Customer Comment Forms
 - (a) Summary of comments On Table Attached
- 14. Hamilton Library Services
 - (a) Excerpt from Hamilton Area Plan Update: 2nd Public Survey Findings and Proposed Area Plan Concept Attached

INTERLINK:

- 15. InterLINK Report (*Mark Bostwick*)

BRITISH COLUMBIA LIBRARY TRUSTEES ASSOCIATION:

- 16. BCLTA Report (*Peter Kafka*)
 - (a) Letter dated May 14, 2013 from BCLTA re: TOP session held May 10th Attached

BOARD:

- 17. Items For Decision and/or Discussion
 - (a) Long Range and Strategic Planning Update
 - i. Board Status Report # 5 Attached
 - ii. Your Library Your Future Website and Survey Statistics Attached
 - (b) Statement of Financial Information Attached

RECOMMENDED MOTION

That the Richmond Public Library Board approve the Statement of Financial Information for the year 2012.

- 18. Items for Information
 - (a) Board Social – Thursday June 6th
 - (b) Scheduling of Special meeting in June
 - (c) Electronic edition of *Felciter* – posted on Board Blog when available.
 - (d) Board Calendar and Work Plan Attached
- 19. Other Business
- 20. Date of Next Meeting:
Wednesday, June 26, 2013
5:30 to 7:30 pm
- 21. Adjournment