

**RICHMOND PUBLIC LIBRARY BOARD**

Wednesday, November 25, 2009

Regular Meeting 7:00 pm to 9:30 pm

Administration Boardroom

**A G E N D A**

	Time	For Information	For Discussion	For Decision
<b><u>BUSINESS SECTION:</u></b>				
1. Call To Order	7:00			
2. Approval of Agenda				X
3. Approval of Minutes (a) Regular Board Meeting Minutes of October 28, 2009 (Attached)				X
4. Business Arising (a) Outstanding Items to be Brought Forward (Attached)		X		
5. Correspondence None				X
<b><u>COMMUNITY:</u></b>				
6. Report from Councillor Barnes		X		
7. Friends of the Library Report (a) AGM Report		X		
8. InterLINK Report		X		
9. British Columbia Library Trustees Association Report		X		
10. Customer Comment Forms (On Table) (a) Summary of comments (Attached)		X X		
<b><u>BOARD:</u></b>				
11. Activities				
(a) Richmond Chinese Community Society Dinner Report		X		
(b) Xiamen Book Donation Ceremony Report		X		
(c) Schedule of Upcoming Conferences (Attached)		X		
(d) Annual Donation to Library Opportunity (Enclosed)		X		
(e) Calendar and Work Plan (Attached)		X		
12. Governance				
(a) Trustee Recruitment Update		X		
(b) Board Self Evaluation (i) 2009 Summary (Attached)			X	

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<b><u>STAFF OPERATIONS:</u></b>					
13.	Monthly Statistics		X		
14.	O-Zone Celebration Planning Report #4		X		
15.	Human Resources Update				
	(a) Summary Report of Major Staffing Changes	(Attached)	X		
	(b) Training and Conferences	(Attached)	X		
16.	Automated Checking and Sorting System				
	(a) Memo describing rationale	(Attached)	X		
	(b) Relevant portion of Request for Quotation	(Attached)	X		
17.	Filipiniana Collection Update		X		
18.	<b>Other Business</b>				
19.	Date of Next Meeting January 27, 2010				
20.	Adjournment	9:30			