

# RICHMOND PUBLIC LIBRARY BOARD

Wednesday, October 26, 2011

Regular Meeting 5:30 pm to 7:30 pm

Administration Boardroom

## A G E N D A

We will be joined by the following guest at 5:30 to take photos with selections from the Filipiniana collection.

Carlos Imperial – Scotiabank

Ian Choa – President Ateneo Alumni Association

Gus Narcisso – Past President Ateneo Alumni Association

G. G. Francisco - Member Ateneo Alumni Association

### **BUSINESS SECTION:**

1. Call To Order
2. Approval of Agenda
3. Approval of Meeting Minutes  
(a) Regular Meeting Minutes of September 28, 2011 Attached
4. Business Arising  
(a) Outstanding Items to be Brought Forward at a Later Date Attached
5. Correspondence  
None

### **EDUCATION SESSION:**

6. (a) Outline of Educational Session Topics Attached  
(b) The Next Generation of Digital and Mobile Services, Including Social Media

### **STAFF OPERATIONS:**

7. Statistics (January to September 2011) Attached
8. Partnership with Volunteer Richmond Information Services (*Dace*) Attached
9. Staff Appreciation Event Attached
10. "Lest We Forget" Remembrance Day Event (*Wendy Jang*) On Table
11. Library Staff Submission to City-wide Business Plan and Service Inventory Report Attached
12. Chief Librarian's Verbal Report

**COMMUNITY:**

- 13. Report from Councillor Barnes
- 14. Friends of the Library Report (*Betsy Blair*)
- 14. InterLINK Report (*Mark Bostwick*)  
Next meeting in November.
- 16. British Columbia Library Trustees Association Report (*Peter Kafka*)
- 17. Customer Comment Forms  
(a) Summary of comments On Table  
Attached

**BOARD:**

- 18. Items For Decision and/or Discussion
  - (a) Fund Development Status Report Attached
    - i. Lee Donation Progress Report Attached
  - (b) Policy Development Status Report Attached
    - i. Teleconference Policy Attached
  - (c) Strategic Planning Status Attached
    - i. Memo dated October 18, 2011 from Cathryn Volkering Carlile to Richmond City Council re: Library Services and Collection Funding Attached
    - ii. Richmond – City of Readers Strategic Plan 2011 – 2014 Enclosed
  - (d) 2011 Self Evaluation Survey Attached
  - (e) Celebrate with Books Attached
  - (f) Annual Report to City Council November 14<sup>th</sup>
  - (g) Establishment of Board Audit Committee
  - (h) Special Planning Meeting to Review Priorities
    - i. Agenda and Package Attached
    - ii. Outcomes Attached
  - (i) Discussion of Board Chair and Vice Chair Positions in preparation for 2012 term
- 19. Items For Information
  - (a) Trustee Recruitment Update Attached
  - (b) 2011 Board Photo Enclosed
  - (c) Note on *Feliciter*: Canadian Library Association has changed their distribution policy and we no longer receive copies for each Board member. Copies will be available on table. On Table
  - (d) Calendar and Work Plan Attached
- 20. Other Business
- 21. Date of Next Meeting:  
  
**November 30, 2011**  
  
**5:30 to 7:30 pm**
- 22. Adjournment