

**RICHMOND PUBLIC LIBRARY BOARD**

Wednesday, October 28, 2009

Regular Meeting 7:00 pm to 9:30 pm

Administration Boardroom

**A G E N D A**

	Time	For Information	For Discussion	For Decision
<b><u>BUSINESS SECTION:</u></b>				
1. Call To Order	7:00			
2. Approval of Agenda				X
3. Approval of Minutes				
(a) Regular Board Meeting Minutes of September 30, 2009 (Attached)				X
4. Business Arising				
(a) Outstanding Items to be Brought Forward (Attached)		X		
(b) Items brought to this meeting				
i. 2010 Budget with 2008 Actual and 2009 3 <sup>rd</sup> Quarter (Attached)		X		
ii. Payroll information (Attached)		X		
iii. Fine information (Attached)		X		
iv. InterLINK fine comparison (Enclosed)		X		
5. Correspondence				
(a) Letter dated October 8, 2009 to Richmond Community Foundation (Attached)		X		X
<b><u>COMMUNITY:</u></b>				
6. Report from Councillor Barnes		X		
7. Friends of the Library Report				
(a) 2009 Wish List and account update (Attached)		X		
8. InterLINK Report				
(a) Letter dated October 15, 2009 re: Draft Strategic Plan (Attached)		X		
9. British Columbia Library Trustees Association Report				
10. Customer Comment Forms (On Table)		X		
(a) Summary of comments (Attached)		X		
<b><u>BOARD:</u></b>				
11. Activities				
(a) BC Libraries Reception @ UBCM Report		X		
(b) Civic Appreciation Reception Report		X		
(c) <i>Felicitier</i> Vol.55 No. 5 (2009) (Enclosed)		X		
(d) Suggested Changes to Board Calendar (Attached)			X	
(e) Calendar and Work Plan (Attached)		X		

		Time	For Information	For Discussion	For Decision
12. Governance					
(a) Annual Report to City Council					
(i) Speaking Notes	(Attached)		X		
(ii) Comparative Statistics	(Attached)		X		
(iii) Summary of Councillor's Comments	(Attached)		X		
(b) 2009 Library Board Appointments					
(i) Trustee Recruitment Update	(Attached)		X		
(c) Board Self Evaluation					
(i) Board and Trustee Self-Evaluation Policy	(Attached)		X		
(ii) 2009 Survey	(Enclosed)			X	
<b><u>STAFF OPERATIONS:</u></b>					
13. Monthly Statistics	(Attached)		X		
14. O-Zone Celebration Planning Report #3	(Attached)			X	
15. 2008 Performance Measurements	(Enclosed)			X	
16. Cambie Branch Fire	(Attached)		X		
17. <b>Other Business</b>					
18. Date of Next Meeting November 25, 2009					
19. Adjournment		9:30			