RICHMOND PUBLIC LIBRARY BOARD

Wednesday, September 24, 2008

Regular Meeting 7:00 pm to 9:30 pm

Administration Boardroom

AGENDA

7:00 PM

Guest – Peter Liang, Communications Officer, Statistics Canada will present an overview of the latest demographic, entho-cultural and linguistic portraits of residents of the City of Richmond gathered by the 2006 Census.

| BUSINESS SECTION: 1. Call To Order | | | | For Information | For Discussion | For Decision |
|-------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|--|--------------------|-------------------|-----------------|
| 2. | Approval of Agenda | | | | | X |
| 3. | (a) Approval of Regular Board Meeting Minutes of July 30, 2008 | (Attached) | | | | X |
| 4. | Business Arising None | | | | | |
| 5. | Correspondence | | | | | Χ |
| | (a) Letter dated August 14, 2008 from Ministry of Education re: Per Capita Operating Grant | (Attached) | | X | | |
| | (b) Letter dated September 4, 2008 from SUCCESS re: | (Attached) | | X | | |
| | Building on Success (c) Letter dated September 15, 2008 to R. Gonzalez, re: flood repairs | (Attached) | | X | | |
| COMMUNITY: | | | | | | |
| 6. | Report from Councillor McNulty | | | X | | |
| 7. | Friends of the Library Report | | | X | | |
| 8. | InterLINK Report (a) Letter dated July 18, 2008 re: 2007 InterLINK compensation payment | (Attached) | | Х | | |
| | (b) Letter dated July 29, 2008 recognizing the above payment | (Attached) | | X | | |
| 9. | British Columbia Library Trustees Association Report (a) UBCM Library Reception - September 25 th (b) August Update on BCLTA Board Activities (c) From Awareness to Funding: A Study of Library Support in America – September 29 th (d) Chairing the Board PILOT Session – November 8 th | (Attached) (Attached) (Attached) (Attached) | | X X X | | |
| 10. | Customer Comment Forms (a) Summary of comments | (On Table) (Attached) | | X | | |

| 11. Activities (a) September 5th Pranch Tour report (b) Civic Appreciation Reception - October 15th (c) Civic Appreciation Reception - October 15th (d) Richmond Chinese Community Society Fundraising Dinner and Dance - October 25th (e) Feliciter, Vol. 54 No. 4 (2008) (f) Calendar and Work Plan (a) Presentation to General Purposes Committee, September 2, 2008 Report i. Speaking Notes (ii. City Staff Briefing Paper iii. Summary of Questions (iv. Except of Minutes (b) 2008 Annual Report to Council September 8th (iii. City Staff Brapeciation Day format and date (iii. City October Committee notes of September 10 (i) Staff Recognition Policy (ii) Calender Committee notes of September 10 (d) Fund Development Committee notes of September 10 (d) Fund Development Committee notes of September 10 (d) Fund Development Committee notes of September 10 (e) 2009 Ubrary Board Appointments (i) Trustee Recruitment Policy (ii) Trustee Recruitment Policy (iii) Current Board Membership List (Attached) (iv. Establishment of Board Recruitment Committee (f) 2009 Budget Submission (i) Operating Budget Summary (ii) Additional Levels Request - One Time (Attached) (iii) Additional Levels Request - One Time (Attached) (iv. Capital Budget | | | | Time | For Information | For Discussion | For Decision |
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| (a) September 6 th Branch Tour report (b) Civic Appreciation Reception - October 16 th (c) Volunteer Richmond Fall Workshops (d) Richmond Chinese Community Society Fundraising Dinner and Dance - October 25 th (e) Feliciter, Vol. 54 No. 4 (2008) (f) Calendar and Work Plan 12. Governance (a) Presentation to General Purposes Committee, September 2, 2008 Report i. Speaking Notes ii. City Staff Briefing Paper (Attached) (b) 2008 Annual Report to Council September 8 th (Attached) (c) Policy Committee notes of September 10 (c) Policy Committee notes of September 10 (d) Fund Development (d) Fund Development Committee notes of September (d) Fund Development | | | | | | | |
| 12. Governance (a) Presentation to General Purposes Committee, September 2, 2008 Report i. Speaking Notes iii. City Staff Briefing Paper (Attached) iii. Summary of Questions (Attached) X (b) 2008 Annual Report to Council September 8 th (Attached) X Speaking Notes (c) Policy Committee notes of September 10 i. Staff Recognition Policy ii. 2009 Staff Appreciation Day format and date iii. Policy Development (Attached) (d) Fund Development Committee notes of September (d) Fund Development Committee notes of September 10 (e) 2009 Library Board Appointments i. Trustee Recruitment Policy ii. Trustee Competencies (Attached) X X Lestablishment of Board Recruitment Committee (f) 2009 Budget Submission i. Operating Budget Summary ii. Additional Levels Request – Ongoing iii. Additional Levels Request – One Time (Attached) X X STAFF OPERATIONS: 13. Monthly Statistics (Attached) X 15. IFLA Conference Report (Attached) X 16. Kindergarten Theme Bags (Attached) X 17. Multi-Sector Licence Package (Attached) X 18. 2009 Summer Reading Club (a) Summer Reading Club Report (Attached) X Cattached) X Cattached | | (a) September 6th Branch Tour report (b) Civic Appreciation Reception - October 16th (c) Volunteer Richmond Fall Workshops (d) Richmond Chinese Community Society Fundraising Dinner and Dance – October 25th (e) Feliciter, Vol. 54 No. 4 (2008) | (Attached) (Attached) (Enclosed) | | X X | | X |
| (a) Presentation to General Purposes Committee, September 2, 2008 Report i. Speaking Notes ii. City Staff Briefing Paper (Attached) X iii. Summary of Questions (Attached) X iv. Excerpt of Minutes (Attached) X Speaking Notes (b) 2008 Annual Report to Council September 8 th (Attached) X Speaking Notes (c) Policy Committee notes of September 10 (Attached) X ii. Staff Recognition Policy (Attached) X iii. 2009 Staff Appreciation Day format and date iii. Policy Development (Attached) X (d) Fund Development Committee notes of September 10 (e) 2009 Library Board Appointments i. Trustee Recruitment Policy (Attached) X iii. Schedule of Dates (Attached) X iv. Current Board Membership List (Attached) X v. Establishment of Board Recruitment Committee (f) 2009 Budget Submission i. Operating Budget Summary (Attached) X iii. Additional Levels Request – One Time (Attached) X iii. Additional Levels Request – One Time (Attached) X X STAFF OPERATIONS: 13. Monthly Statistics (Attached) X 15. IFLA Conference Report (Attached) X 16. Kindergarten Theme Bags (Attached) X 17. Multi-Sector Licence Package (Attached) X 18. 2009 Summer Reading Club Report (Attached) X 18. 2009 Summer Reading Club Report (Attached) X 19. Teen Summer Reading Club Report (Attached) X 10. Teen Summer Reading Club Report (Attached) X 10. Teen Summer Reading Club Report (Attached) X 11. Teen Summer Reading Club Report (Attached) X 12. Teen Summer Reading Club Report (Attached) X 13. Monthly Summer Reading Club Report (Attached) X 14. Brignous Flood Report (Attached) X 15. IFLA Conference Report (Attached) X 16. Summer Reading Club Report (Attached) X 17. Multi-Sector Licence Package (Attached) X 18. 2009 Summer Reading Club Report (Attached) X 19. Teen Summer Reading Club Report (Attached) X 19. Teen Summer Reading Club Report (Attached) X 2019 Summer Reading Club Report (Attached) | | (f) Calendar and Work Plan | (Attached) | | X | | |
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| (a) Summer Reading Club Report (Attached) X (b) Teen Summer Reading Club Report (Attached) X | 17. | Multi-Sector Licence Package | (Attached) | | Х | | |
| 19. CareerSmart – Richmond Job Fair (Attached) X | 18. | (a) Summer Reading Club Report | | | ×× | | |
| | 19. | CareerSmart – Richmond Job Fair | (Attached) | | X | | |

| | | | | For | For | For |
|-----|---------------------------------------------------|------------|------|-------------|------------|----------|
| | | | Time | Information | Discussion | Decision |
| 20. | Brighouse Science Bash | (Attached) | | X | | |
| 21. | Hamilton Community Space Feasibility Study | (Attached) | | Х | | |
| 22. | Chief Librarian's Speaking Engagement | (Attached) | | Х | | |
| 23. | Other Business | | | | | |
| 24. | Date of Next Meeting: Wednesday, October 29, 2008 | | | | | |
| | Adjournment | | 9:30 | | | |