
WEDNESDAY, JUNE 29, 2022

5:30pm - 8:30pm

Via Zoom videoconference

1. **Call to Order and Welcome**
The Richmond Public Library is located on the ancestral territory of the hən̓q̓əmin̓əḥ speaking peoples.
2. **Approval of Agenda**
3. **Business Section**
 - (a) Approval of Regular Meeting Minutes of May 25, 2022 Attached
 - (b) Business Arising
 - (c) Correspondence
 - i. June 6, 2022 – Thank-you letter to Minister Cullen re: COVID-19 Relief and Recovery Grant Award Attached
4. **Presentations**
 - (a) Early Literacy Initiatives (*G. Dunnill and J. Ahn*)
 - i. Early Literacy Initiatives Executive Summary Attached
5. **Community**
 - (a) Councillor’s Report Attached
 - (b) Friends of the Library Report Verbal
 - (c) Summary of Customer Comments Attached
6. **Board - Items for Decision/Discussion**
 - (a) Risk Management and Liability Update (*V. Lai and C. Leung*) Attached
 - (b) Trustee Recruitment Committee Eligibility (*S. Walters*) Attached
 - i. Board Skills, Strengths and Diversity Matrix Attached
7. **Standing Items**
 - (a) Roundtable Discussion
 - (b) InterLINK
 - (c) Finance Committee
 - (d) Governance Committee
 - i. Review of Board Policies: Fund Development, Library Gift In-Kind Donations, Special Donations, Sponsorship, and Friends of the Richmond Library Society Attached
8. **Chief Librarian’s Report**
9. **Operations**
 - (a) Collections and Customer Service Delivery Attached
 - (b) Community Development and Service Design Attached

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| (c) Innovation and Learning Development | Attached |
| (d) Information Technology Operations | Attached |
| (e) Marketing and Public Relations | None |

10. Items for Information

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| (a) Extreme Heat and Poor Air Quality Operations (<i>S. Walters</i>) | Attached |
| (b) Use of Provincial COVID-19 Relief and Recovery Grant Funds (<i>S. Walters</i>) | Attached |
| (c) Annual Report Presentation July 11, 2022 to City Council (<i>S. Walters</i>) | Verbal |

11. Other Business

Next meeting: Wednesday, July 27, 2022, 5:30pm

Adjourn