

WEDNESDAY, MARCH 29, 2023

5:30pm - 7:30pm

Via Zoom Videoconference with In-person Option
Brighthouse Library Board Room

1. **Call to Order and Welcome**
The Richmond Public Library is located on the ancestral territory of the hən̓q̓əmin̓əm̓ (hung – ka – me – num) speaking peoples.

2. **Approval of Agenda** Attached

3. **Business Section**
 - (a) Approval of Regular Meeting Minutes of February 22, 2023 Attached
 - (b) Business Arising None
 - (c) Correspondence
 - i. March 5, 2023 – Letter from Dave Frank, Chair, Richmond Community Foundation re: 2022 Fund Statement Attached
 - ii. March 10, 2023 – Donation letter from Shirley Barnett and Philip Dayson Attached
 - iii. March 23, 2023 – Thank you letter to Shirley Barnett and Philip Dayson Attached

4. **Presentations**
 - (a) No presentation this month.

5. **Community**
 - (a) Councillor’s Report Verbal
 - (b) Friends of the Library Report Verbal
 - (c) Summary of Customer Comments Attached

6. **Board - Items for Decision/Discussion**
 - (a) Finance Committee Meeting Summary Attached
 - i. 2022 KPMG Audit Findings Report and Audited Financial Statements Attached
 - ii. Draft Report to City Council Finance Committee Attached
 - iii. 2022 Surplus Carry Forward Attached

Notice of Motion THAT the Richmond Public Library Board approve the 2022 Financial Statements as presented, and staff be directed to complete the report to City Council Finance Committee

7. **Standing Items**
 - (a) Roundtable Discussion Verbal
 - (b) Steveston Community Centre and Library (*S. Rahman*) Verbal
 - i. Steveston Public Art Plan – Call to Artists (*S. Merhi*) Attached
 - (c) InterLINK Update Verbal
 - (d) Finance Committee See 6.0a
 - (e) Fund Development Committee None

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| (f) Governance Committee | None |
| (g) Strategic Planning Committee (<i>S. Rahman</i>) | Verbal |
| 8. <u>Chief Librarian's Report</u> | Verbal |
| 9. <u>Operations</u> | |
| (a) Collections and Customer Service Delivery | Attached |
| (b) Community Development and Service Design | Attached |
| (c) Innovation and Learning Development | Attached |
| (d) Information Technology Operations | Attached |
| (e) Marketing and Communications (shared quarterly) | None |
| 10. <u>Items for Information</u> | |
| (a) NewToBC Library Champions Celebration | Attached |
| 11. <u>Other Business</u> | |

Next Meeting: Wednesday April 26, 2023 at 5:30pm

Adjourn