

#### WEDNESDAY, JUNE 28, 2023

5:30pm - 7:30pm

Via Zoom Videoconference with In-person Option Brighouse Library Board Room

## 1. Call to Order and Welcome

The Richmond Public Library is located on the ancestral territory of the handaminam (hung – ka – me – num) speaking peoples.

## 2. <u>Approval of Agenda</u> Attached

## 3. Business Section

(a) Approval of Regular Meeting Minutes of May 31, 2023
 (b) Business Arising
 (c) Correspondence
 None

#### 4. Presentations

- (a) Early Years Literacy Initiatives (K. Adams and G. Dunnill)
  - i. Early Years Literacy Initiatives Executive Summary

## 5. Community

(a) Councillor's Report
 (b) Friends of the Library Report
 (c) Summary of Customer Comments
 Verbal
 Attached

## 6. Board - Items for Decision/Discussion

(a) Roundtable Discussion

(a) Risk Management and Liability Update (E. Yu and C. Leung)

i. Inspection Report from Municipal Insurance Association of BC

Attached

#### 7. Standing Items

(b) Steveston Community Centre and LibraryVerbal(c) InterLINKVerbal(d) Finance CommitteeNone(e) Fund Development CommitteeNone(f) Governance CommitteeNone(g) Strategic Planning CommitteeVerbal

#### 8. Chief Librarian's Report

Verbal

Verbal

Attached

# 9. **Operations**

(a) Collections and Customer Service Delivery	Attached
(b) Community Development and Service Design	Attached
(c) Innovation and Learning Development	Attached
(d) Information Technology Operations	Attached

# 10. <u>Items for Information</u>

(a) Cooling and Clean Air Centres (A. Bechard)	Verbal
(b) Annual Report Presentation to City Council, July 10, 2023 (S. Walters)	Verbal
(c) Ironwood Library Update (I. Lee)	Attached
(d) Phishing Emails Updates (C. Leung)	Attached

# 11. Other Business

Next Meeting: Wednesday, July 26, 2023, 5:30pm

<u>Adjourn</u>

**Closed meeting to follow**