



HOME DELIVERY & ACCESSIBLE SERVICES REGISTRATION

*Completed forms and questions can be directed to Home Services staff.
Contact us at **604-231-6406** or **homeservices@yourlibrary.ca**.*

SECTION 1: INTRODUCTION

HOME DELIVERY

Richmond Public Library provides delivery of library materials to customers who find it difficult to regularly visit a library branch due to a disability, illness, injury, or other health condition lasting more than three months. Must be a Richmond resident.

ACCESSIBLE SERVICES – AUDIOBOOK COLLECTION

Customers with a **perceptual disability** (also called a **print disability**) are eligible to borrow from our Accessible Audiobook Collection. According to the Canadian Copyright Act, a perceptual disability means any disability that prevents or inhibits a person from reading a book in its original format. This can include visual disabilities, comprehension disabilities, or difficulty holding or moving physical books.

TYPE OF SERVICE NEEDED (Select all that apply)

Home Delivery

Accessible Audiobook Collection

Unsure

SECTION 2: REGISTRATION & CONTACT

Name: _____

Street Address: _____

City: _____, BC Postal Code: _____

Care Facility (if applicable): _____

Buzzer # (if applicable): _____

Birthdate (YYYY-MM-DD): _____

Phone: _____

Email (optional): _____

Please contact me by:

Phone

Email

I would like to receive emails from the Library about library programs, services and/or fundraising activities.

Yes

No

Are you currently a Richmond Public Library cardholder?

Yes

No

Unsure

Card Number: _____

Home Services, Richmond Public Library

100 – 7700 Minoru Gate, Richmond, BC V6Y 1R8

604-231-6406 | homeservices@yourlibrary.ca

SECTION 3: ACCESSIBLE COLLECTION ELIGIBILITY

The accessible audiobook collection is for the sole use of customers with **perceptual disabilities**. If you do not have a perceptual disability, please skip to Section 5: Reading Preferences.

Perceptual disability means a disability that prevents or inhibits a person from reading or hearing a literary, musical, dramatic, or artistic work in its original format and includes such a disability resulting from:

- a) severe or total impairment of sight or hearing or the inability to focus or move one's eyes
- b) the inability to hold or manipulate a book, or
- c) an impairment relating to comprehension

Impairment is defined as any loss or abnormality of psychological, physiological or anatomical function

Do you have a perceptual disability?

Yes

No

Unsure

I certify that I have a perceptual disability as defined above. I understand that Richmond Public Library reserves the right to ask for verification at any time from a competent authority*

Signature: _____

* "Competent authority" is defined to include doctors of medicine, ophthalmologists, optometrists, registered nurses, registered therapists, learning assistance teachers, professional staff of hospitals, institutions and public agencies (e.g. social workers, caseworkers, counselors). In the case of a reading disability from organic dysfunction, "competent authority" is defined as doctors of medicine who may consult with colleagues in associated disciplines.

I would like to learn about more ways to borrow free accessible materials through CELA (Centre for Equitable Library Access)

SECTION 4: EQUIPMENT FOR CUSTOMERS WITH PERCEPTUAL DISABILITIES

If you do not have a perceptual disability, please skip to Section 5: Reading Preferences.

Do you have a CD player that plays MP3 discs?

Yes

No

Unsure

Do you have a DAISY reader (Plextalk or Victor player)?

Yes

No

Unsure

If you do not have an appropriate player, the library has a limited number of DAISY Readers that may be borrowed free of charge for a four-month period. The library may provide you with the contact information if you wish to purchase your own player.

I would be interested in borrowing a DAISY reader for 4 months.

Yes

No

N/A

SECTION 5: READING PREFERENCES

Library staff will use these preferences to select materials for eligible customers.

Format (Select all that apply)

Books, Regular Print

Books, Large Print

Audiobooks, CD

DVDs

Magazines

Home Services, Richmond Public Library

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Fiction (Select all that apply)

- General
- Bestsellers
- Award-Winners / Literary
- Mystery
- Thriller
- Historical
- Romance
- Fantasy
- Science Fiction
- Other _____

Non-Fiction (Select all that apply)

- Animal Stories
- True Crime
- History
- Nature
- Politics
- Spirituality
- Travel
- Biography
- Other _____

Do you have any favourite authors? (optional)

Is there anything you *don't* want to read? (optional)

Is there anything else you would like us to know? (optional)

I give the Richmond Public Library permission to keep a history of materials delivered to me in order to avoid duplication of deliveries.

SECTION 6: DESIGNATED CONTACT

As a Home Delivery and Accessible Services customer, you must designate an alternate contact. A designated contact can be a family member, friend, or helping professional such as a personal support worker. You are welcome to manage your account independently or your designated contact can assist in overseeing your account. The designated contact must agree to only access materials and account information on your behalf and not for their own use. If you are managing your account independently, Richmond Public Library staff will only contact your designated contact if they have been unable to reach you for six months.

Designated Contact Name: _____

Relationship: _____

Phone: _____ **Email:** _____

Do you authorize this person to access information about your account?

Yes

No

SECTION 7: SIGNATURE

I certify that the information in this application is accurate to the best of my knowledge. I agree to be responsible for all materials borrowed on my account and for payment of any charges to my account, such as lost or damaged items.

Applicant Signature: _____

Designated Contact Signature: _____

Date: _____

Library Staff: Registration completed by _____ (initials) on _____ (date)