

WEDNESDAY, FEBRUARY 26, 2025

5:30pm - 7:30pm

Brighthouse Library Board Room

1. **Call to Order and Welcome**
The Richmond Public Library is located on the ancestral territory of the hən̓q̓əmiñəm (hung – ka – me – num) speaking peoples.
2. **Approval of Agenda** Attached
3. **Business Section**
 - (a) Approval of Regular Meeting Minutes of January 29, 2025 Attached
 - (b) Business Arising None
 - (c) Correspondence
 - i. February 13, 2025 - Richmond Community Foundation re: 2024 Fund Statement Attached
4. **Presentations**
 - (a) Freedom to Read (*P. He*)
 - i. Freedom to Read Week Executive Summary Attached
 - (b) Special Collections tour (*S. Rahman*)
 - ii. Special Collections Executive Summary Attached
5. **Community**
 - (a) Councillor’s Report Verbal
 - (b) Friends of the Library Report None
 - (c) Summary of Customer Comments Attached
6. **Board - Items for Decision and/or Discussion**
 - (a) 2024 Provincial Public Library Grant Report (*S. Walters*) Attached

Notice of Motion THAT the Richmond Public Library Board endorse the 2024 Provincial Public Library Grant Report.
 - (b) Draft 2025 Board Calendar and Work Plan (*S. Walters, D. Hui and A. Sandhu*) Attached
 - (c) Revised Board Policies (*S. Walters, J. Gervès-Keen and A. Singh*)
 - i. B-GOV-03 – Library Board Committees On Table
 - ii. B-GOV-03.1 – Governance Committee Terms of Reference On Table
 - iii. B-GOV-03.2 – Finance Committee Terms of Reference On Table
 - iv. B-GOV-03.5 – Fund Development Committee Terms of Reference On Table

Notice of Motion THAT the Richmond Public Library Board adopt the Library Board Committees Policy and the Terms of Reference for the Governance Committee, the Finance Committee and the Fund Development Committee.

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7. **Standing Items**
- (a) Roundtable Discussion Verbal
 - (b) Committee Membership Attached
 - (c) Steveston Community Centre and Library Committee (*next meeting March 6*) None
 - (d) InterLINK Report (*February 25 meeting highlights*) Verbal
 - (e) Finance Committee None
 - (f) Fund Development Committee None
 - (g) Governance Committee See 6.0c
8. **Chief Librarian's Report** Verbal
9. **Operations**
- (a) Collections and Discovery Services Attached
 - (b) Community Development and Service Design Attached
 - (c) Customer Service and Community Branch Services Attached
 - (d) Innovation and Learning Development Attached
 - (e) Information Technology Operations Attached
 - (f) Marketing and Communications Attached
10. **Items for Information** None
11. **Other Business/Discussions** None

Next Meeting: Wednesday, March 26, 2025 at 5:30pm

Adjourn

Closed Meeting to follow