

RICHMOND PUBLIC LIBRARY BOARD

Wednesday, April 26, 2017

Regular Meeting 5:30 p.m. to 7:30 p.m.

Administration Boardroom

A G E N D A

Guests: Ms. C.J. James, Partner, Audit, KPMG
Ms. Aanu Adeleye, Senior Manager, Audit, KPMG

1. Call to Order
2. Approval of Agenda
3. Presentation of Financial Statements:
 - (a) Audit Findings Letter Attached
 - (b) Management Representation Letter Attached
 - (c) Draft Financial Statements Attached
 - (d) Draft Report to City Council Finance Committee Attached

RECOMMENDED MOTION

That the Richmond Public Library Board approve the 2016 Financial Statements as presented and staff be directed to complete the report to City Council Finance Committee.

4. Approval of Meeting Minutes
 - (a) Regular Meeting Minutes of March 29, 2017 Attached

EDUCATION SESSION:

5.
 - (a) Outline of Educational Session Topics Attached
 - (b) Staff Roles and Organizational Structure (*Shaneena Rahman*) Attached

BUSINESS SECTION:

6. Business Arising
 - (a) Draft Value Propositions Statements Attached
7. Correspondence
 - (a) 2017 Library Grant Allocation Update Attached

COMMUNITY:

8. Report from Councillor Au
9. Report from Friends of the Library (*Betsy Blair*)
10. Summary of Customer Comment Forms Attached

BOARD:

11. Items For Decision and/or Discussion
 - (a) Confirm Date for Special Meeting – May 24