

# RICHMOND PUBLIC LIBRARY BOARD

Wednesday, February 22, 2017

Regular Meeting 5:30 pm to 7:30 pm

Administration Boardroom

## A G E N D A

1. Call To Order
2. Approval of Agenda

### **BUSINESS SECTION:**

3. Approval of Meeting Minutes  
(a) Regular Meeting Minutes of January 25, 2017 Attached

### **EDUCATION SESSION:**

4. (a) Outline of Past and Upcoming Education Session Topics Attached  
(b) Freedom to Read Week (*Lee Anne Smith*) Attached  
(c) Requests for Reconsideration 1978 – 2016 Attached

5. Business Arising  
None

6. Correspondence  
None

### **COMMUNITY:**

7. Report from Councillor Au
8. Report from Friends of the Library (*Betsy Blair*)  
(a) Letter dated January 27, 2017 to thank Friends for their donation Attached  
(b) Letter dated February 8, 2017 to Richmond Community Foundation Attached  
regarding the Friends \$5,000 contribution to the Richmond Public Library  
Endowment Fund

9. Customer Comments  
(a) Summary Attached

### **BOARD:**

10. Items For Decision and/or Discussion  
(a) Provincial Grant Report Attached  
(b) Surplus Expenditures Report Attached  
Suggested Motion:

*THAT an allocation sufficient to complete renovations of the 2<sup>nd</sup> floor lounge area (approximately \$115,000) be made from the library's accumulated operating surplus account.*

**INTERLINK:**

11. InterLINK Meeting Report (*Jordan Oye*)  
(a) Calendar of 2017 meetings Attached

**BRITISH COLUMBIA LIBRARY TRUSTEES ASSOCIATION:**

12. BCLTA Report (*Susan Koch*)  
(a) January 2017 Bulletin Attached

**STAFF OPERATIONS:**

13. Chief Librarian's Report  
(a) OLA Conference Update  
(b) Hosting CULC Public Library Leadership Group in October  
(c) Staff Survey Work Plan Attached
14. Staff Reports for Information  
(a) Adult Programming Update (*Lee Anne Smith*) Attached  
(b) Children and Family Programming Update (*Melanie Au*) Attached  
(c) Information Services Update (*Ping He*) Attached  
(d) Marketing Update (*Stephanie Vokey*) Attached  
(e) Multicultural and Chinese Community Services Update (*Wendy Jang*) Attached  
(f) Digital Literacy Programming Update (*Anne Bechard*) Attached  
(g) Collections and Merchandising Update (*Shaneena Rahman*) Attached  
(h) Circulation and Merchandising Update (*Serena Griffin*) Attached  
(i) Information Technology Update (*Mark Ellis*) Attached
15. Project Reports  
(a) OLA Super Conference (*OLA participants*) Attached

**ITEMS FOR INFORMATION**

16. 2017 Committee and Representative Appointments  
17. Board Calendar and Work Plan

**OTHER BUSINESS**

**NEXT MEETINGS**

Regular Meeting  
Wednesday, March 29, 2017  
5:30 to 7:30 pm

**ADJOURNMENT**