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**WEDNESDAY, MAY 29, 2019**

5:30pm - 7:30pm

1. Call to Order
  2. Approval of Agenda
  3. Guest: Mr. Francois Chong - Request to address the Board re: Digitization Station Policy
  4. **BUSINESS SECTION**
    - (a) Approval of Regular Meeting Minutes of April 17, 2019 Attached
    - (b) Correspondence:
      - (i) Letter from Vancouver Foundation re: Library Endowment Fund grant cheque Attached
      - (ii) Letter from Ministry of Education re: Organization change to have the Libraries Branch within the Learning Division. Attached
  5. **EDUCATION SESSION**
    - (a) 2019 Education Session List of Topics Attached
    - (b) RPL Brand Identity: Developing our Brand Story (*Stephanie Vokey*) Attached
  6. **COMMUNITY**
    - (a) Councillor's Report (*Linda McPhail*) Attached
    - (b) Friends of the Library Report
    - (c) Summary of Customer Comments Attached
  7. **BOARD – Items for Decision and/or Discussion**
    - (a) Statement of Financial Operations Report Attached
    - (b) Motion Proposed to Acknowledge the Ancestral Territory of the hən̓q̓əmiñəm Speaking Peoples.
- Notice of Motion* THAT, the Richmond Public Library Board acknowledge the territorial lands on which we hold our meetings with an oral statement at the beginning of all Board meetings as follows: "On behalf of the Musqueam people, we welcome you to the ancestral territory of the hən̓q̓əmiñəm speaking peoples" AND, That it be recorded in the minutes at each Board meeting.
8. **INTERLINK REPORT**
  9. **BCLTA REPORT**
    - (a) BCLTA Summit and BCLA Conference Reports from Board
  10. **OPERATIONS**
    - (a) Chief Librarian's Report (*Susan Walters*) Attached

Management Reports:

    - (b) Community Engagement Report (*Anne Bechard*) Attached
    - (c) Customer Experience Report (*Shaneena Rahman*) Attached
    - (d) Finance and Facilities Report (*Victor Lai*) Attached
    - (e) Human Resources Report (*Iris Lee*) Attached
    - (f) Information Technology Report (*Mark Ellis*) Attached

Staff Operations Reports:

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|--|----------|
| (g) Innovation and Learning Development ( <i>Lee Anne Smith</i> )                  | Attached |
| (h) Marketing and Public Relations ( <i>Stephanie Vokey</i> )                      | Attached |
| (i) Information Technology Operations ( <i>Allen Chi</i> )                         | Attached |
| (j) Adult and Seniors Services ( <i>Catherine Lindsay</i> )                        | Attached |
| (k) Digital Services ( <i>Cindy Ho</i> )   | Attached |
| (l) Children and Family Services ( <i>Kate Adams</i> )                             | Attached |
| (m) Content, Collections and Discovery Services ( <i>Ping He</i> )                 | Attached |
| (n) Circulation and Merchandising ( <i>Serena Griffin</i> )                        | Attached |
| (o) BCLA Staff Report ( <i>Millicent Mabi, Winifred Chong, and Kristen Lemay</i> ) | Attached |

11. **ITEMS FOR INFORMATION**

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|---------------------------------------|----------|
| (a) 2019 Board Calendar               | Attached |
| (b) 2019 Board Advocacy Opportunities | Attached |
| (c) 2019 Board Work Plan              | Attached |

12. **OTHER BUSINESS**

- (a) Follow up from March Board meeting on appraisal information on Dr. Lee Special Collection (*Shaneena Rahman*)
- (b) Follow up from March Board meeting on NewToBC Program information availability (*Anne Bechard*)
- (c) Follow up from April Board meeting question on Richmond Community Foundation investment policy (*Victor Lai*)

**NEXT MEETINGS**

Regular Meeting  
**Wednesday, June 26, 2019, 5:30pm**

Regular Meeting  
**Wednesday, July 31, 2019, 5:30pm**

**ADJOURN:**